

STAR CAREER CONSULTANCY

JOB APPLICATION FORM

Please complete all sections on the form as clearly as possible. All details provided are Private & Confidential.

PERSONAL DETAILS

First Name (s) _____

Surname _____

Address: _____

Daytime Tel No: _____

Post code _____

Male/Female: _____

Date of Birth _____

Marital Status _____

ACADEMIC BACKGROUND

From/To	Secondary School	Exams	Results	Date Gained

EMPLOYMENT HISTORY

Present or Most Recent Employment

Job Title:	Date Started: / /
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Employer: Address: Post Code:	Date Left (if App): / / Reason(s) for leaving: Salary:
Job Title:	
Responsibilities:	

Past Employment or Experience

From/To	Employer	Job Title	Salary	Reason for Change

Skills and Experience

Customer Service	<input type="checkbox"/>	Admin	<input type="checkbox"/>	Telesales	<input type="checkbox"/>
Secretarial	<input type="checkbox"/>	Typing	<input type="checkbox"/>	IT	<input type="checkbox"/>
Telephone Work	<input type="checkbox"/>	Management	<input type="checkbox"/>	Other: _____	

HOBBIES AND INTERESTS

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REFERENCES

Please give details of two referees one of which must be your current or most recent employer.

Name:	Name:
Address:	Address:
Tel No:	Tel No:
Job Title:	Job Title:

Head Office:

Star Career Recruitment Consultancy

509/21, Nirmal Ecstasy Business Park, Near Citi of Joy, J.S.D Road, Mulund West, Mumbai 400080, India

Telefax: +91 22 6645 9856 / 22 6645 9966

Branch Office:

11/2 Shakespeare Sarani Rd, Mullick Bazar, Park Street area, Kolkata, West Bengal 700017

Telephone: +91 80 6688 6029 / +91 80 6688 6125

Hours:

Monday - Friday: 9:30 AM - 6 PM

Saturday: 10AM - 2PM

Sunday: Closed

Email

General Inquiries

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www.starcareer.in